

## **Executive Council Minutes January 19, 2024**

### **Call to Order**

- The meeting was called to order at 9:55AM by our Secondary State President, Rosalia Arana
- The Secondary State Officers performed the Opening and Closing Ceremony
- Adele Wilson, Secondary Secretary, completed roll call to take attendance of the present members at the November Executive Council

### **Reading of the November 9, 2023 Executive Council Meeting Minutes**

- Jonathon Knapp moved to suspend the reading of the minutes.
  - Seconded by Preet Damani
  - Motion passed
- Bonnie Logan moved to approve the minutes
  - Seconded by Ryland Stonehocker
  - Motion passed

### **Treasurer's Report**

- Lily Mosisa, State Treasurer, gave the Treasurer's report
  - The bank balance in the SkillsUSA Oklahoma bank account as of [insert]
  - Edward Jones Investment Account balance is [insert]
  - Total assets:[insert]

### **District Reports**

- Northwest
  - Report was given by Devon Martin
  - Northwest District Leadership Contest will be held on Feb. 23rd at Francis Tuttle Rockwell
  - 449 registered contestants
  - Total funds: \$19,135.76
- North Central
  - Report was given by Cara Snell
  - North Central District Leadership Contest will be on March 1 at OSU-IT
  - 119 contestants registered.
  - Total funds: \$9,629.10
- Northeast
  - Report was given by Brittain Kennedy
  - Contest chairs working on securing more judges
  - Raised around \$1,500 at Fall Conference for Owasso Ambucs

- Purchased 2 trikes that contestants will assemble at the spring conference
- Northeast District Leadership Contest will be held on March 1 at Tulsa Tech Conference Center- Owasso
- Total funds: close to \$10,000
- Southwest
  - Report was given by Myles Hall
  - Southwest District Leadership Contest will be held on Feb. 22nd at Grady County Fairgrounds
  - District officers will meet the day before to do team building
  - 150 registered contestants
  - Total funds: \$14,381
- South Central
  - Report was given by Graham Horsey
  - South Central District Leadership Contest will be held on Feb. 16th at Moore Norman Technology Center
  - 138 contestants registered
  - Total funds: \$5,299.53
  - Projected balance: \$6,034.53
- Southeast
  - Report was given by Shelby Reimer
  - Southeast District Leadership Contest will be held on Feb. 21st at Kiamichi's Durant campus
  - 124 contestants registered
  - Total funds: \$6,490.56

### **Public Relations Report**

- Tyler Romash, State Historian, gave a report about district and regional competitions
  - 2,643 contestants have signed up for regional and district competitions
  - Testing will close on Jan. 26th
- SkillsUSA week is Feb. 5-9th, chapters are encouraged to participate
  - More information on the SkillsUSA website
- Breaking Traditions Award is due on Jan. 31st
- State conference t-shirt design is due Feb. 16th

### **Upcoming Leadership Opportunities**

- Postsecondary State Secretary Ashley Hedges and Postsecondary State Reporter Lilia Valerio-Weekly gave a report about upcoming leadership opportunities
- State and district officer applications are available on the Oklahoma SkillsUSA website

- Deadline for the state officer application is March 8
- District deadlines vary

### **Membership Report**

- National Region 4 Vice President, Preet Damani, gave a report about the current membership of Oklahoma SkillsUSA
  - As of Jan. 17, membership stands at 16,633 members
  - Exceeds last year's membership by 1,089
  - Largest membership is state's history
- 32 schools completed the TPP plan

### **Director's Report**

- Northeast District Director Teresa Piper gave a report over the director's meeting on Jan. 18
  - Five members were present
  - Discussed limiting the number of contestants per instructor at the district conference due to lack of space
  - Discussed SLI- narrowed to two locations in OKC
  - SLI theme, limiting conference to 3 days
  - State officers mentoring district officers
  - Job interview competition has a portfolio, required but not judged
  - Revising the Lauren De La Rosa scholarship

### **Advisor's Report**

- Kendra Alcala gave the Advisor's Report
- Oklahoma SkillsUSA website has been remade
  - Issues on the site may be related to internet browsers
- Communication
  - Members and advisors can sign up for the weekly emails
  - State officers plan to give tips on the emails twice a month
  - State officers will facilitate zoom meetings in the future for
  - State officer candidates
- Financial issues
  - Contestants aren't being charged registration fees for certain contests
  - Issue will be further investigated
  - Students taking practice tests without competing is causing money loss for the organization
  - Kendra Alcala and Renee Reed discussed that an error had been found in the registration system for regional and district contests. An advisor from a competing school notified the State Advisor that their invoice was not being billed correctly and after looking more into the issue it

was found that contestants participating in two contests were not being charged for one of their contests.

- Kendra Alcala is working with national SkillsUSA to figure out the issue in the system and will have a list of school affected.
  - With the cost of supplies and materials needed to run contests across the state it is important that registration is correct and being paid correctly.
  - Council discussed the impact of losing contest registration.
    - This may have been an issue for years.
  - State Advisor will correct current issues and moving forward contestants will pay for each contest they participate in.
  - Also, State Advisor will check on State level registration to make sure this issue is not occurring in that registration as well.
- Ethan Murphy made a motion for Kendra to fix registration fees so students are charged the correct amount
    - Seconded by Mark Pennington
    - Motion passed
  - National Leadership and Skills Conference
    - More information will be available in the future
    - Community service opportunity will be altered
    - Oklahoma will be lodging in the same hotel

### **Unfinished Business**

- Secondary State Vice President Campbell Crum brought to the floor the motions that were made at the November Executive Council Meeting to amend the SkillsUSA Oklahoma Constitution
- The first motion was to amend the constitution to accurately represent Mrs. Alcala's position title changing it from Oklahoma SkillsUSA State Director to Oklahoma SkillsUSA State Advisor
  - two-thirds in the affirmative, motion passed
- The second motion is to amend the constitution to remove all references made to Oklahoma SkillsUSA Alumni and Friends Association so we are in alignment with current operating practices
  - Two-thirds in the affirmative, motion passed

### **New Business**

- No new business was brought before the assembly
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### **Financial Discussion**

- Kendra Alcala and Renee Reed explain adjustments to locations and financials regarding the State Leadership and Skills Conference

- Discussed paying for an additional room at the Cox Business Convention Center
- Discussed putting sponsors and industry partners on the back of the SLSC shirt
- Ethan Murphy made a motion to spend \$25,000 to rent additional space in the Cox Business Convention Center to use for the Champions night, competitions, and the vendor fair at SLSC 2024
  - Seconded by Micky Marsee
  - Motion passed
- Postsecondary Vice President Dusti Grossnicklaus put the meeting into recess for committee discussions

### **Committee Reports**

- Vendor Fair Committee
  - Given by Bonnie James-Logan and Taiseka Adams
  - Tiered sponsorship levels on t-shirts
  - Charging approx. \$250 per table
  - Listed companies that are Oklahoma based to contact
  - Reviewing companies so they don't coincide with nationals
- Champions Night Committee
  - Given by Brittain Kennedy
  - Ethan Murphy will contact various corporations for sponsorships
  - Activities such as a DJ, photo booth, refreshments
  - Gaming setup: laser tag
  - Cutoff date for sponsors: March 11
- Community Service Committee
  - Given by Devon Martin
  - Care packages for children in foster care
  - Accepting donations of toiletries from tech centers
  - Blanket drive
- Delegate Voting Committee
  - Given by Lindsey Loeffelholz
  - Reviewing delegate sessions
  - Making voting production smoother and shorter
  - Promote involvement of schools without candidates

### **Adjournment**

- Meeting was adjourned at 2:13PM

A handwritten signature in black ink, reading "Adele Wilson". The signature is written in a cursive style with a long horizontal line extending from the end of the name.

Signed by Adele Wilson